

Class Regulations

Physical Class Regulations

- 1. All students must maintain a strict discipline in the class. Any activities, which negatively affect the learning atmosphere of the class, are strictly prohibited. These include, but not limited to, speaking loudly with each other, addressing the class without the teacher's permission, making unnecessary noise, arguing, etc.
- 2. Everyone must ensure proper care for the facilities including the furniture, food stalls and washrooms. All facilities must be kept clean and in the same or better state than received before the class.
- 3. Parking is permitted in designated areas only. Illegal parking will be the responsibility of the owner and/or driver of the vehicle.
- 4. Children under the age of 15 years are not permitted in the class.
- 5. Everyone must exit the building in the event of a fire alarm or fire drill and remain outside until the appropriate authority gives permission to re-enter the building.
- 6. All aisles, hallways, stairways, and exits in the building must be kept free from obstruction at all times.
- 7. Students are not permitted to operate, adjust or interfere with electrical or mechanical equipment present on the premises.
- 8. No one shall bring or retain on the class premises, any products or materials which may pose a fire risk or conflict with the regulations of the Fire Dept. or the Public Health Dept.
- 9. No smoking or vaping is allowed in any part of the class premises or outside as per Ontario code (20 feet away from entrances and ventilation intakes).
- 10. Everyone must conform to all applicable government by-laws and regulations and shall not carry on any activities which may be deemed a nuisance or of any unlawful nature.
- 11. No one shall carry on any discriminatory activities, distribute, post or display symbols or emblems that suggest supremacy or incite hatred or violence or make offensive comments on the class premises which contravene the host organization regulations, the Ontario Human Rights Code and any other relevant legislation.
- 12. No one shall conduct any business activity by selling or marketing any product or service, in or around the class.
- 13. No one shall make any announcement(s) or distribute flyers for any event and/or program without the permission of the teacher or the LQ Mississauga organizing committee.

2020-08-02 Page 1 of 2



Online Class Regulations

- 1. Class registration is only permitted for individuals above the age of 15 years.
- 2. All students must maintain a strict discipline in the class. Activities negatively affecting the learning atmosphere of the class are strictly prohibited. These include, but not limited to:
 - a. keeping your microphone un-muted
 - b. speaking without a prompt from the teacher
 - c. un-muting your microphone without the teacher's permission
 - d. addressing the class without teacher's permission
 - e. arguing or discussing irrelevant topics
 - f. turning your video on without teacher's permission
 - g. sharing your screen without teacher's permission
 - h. recording the on-line class
- 3. Everyone must conform to the etiquettes of the on-line class and not conduct any activities which may be deemed nuisance or of unlawful nature during the class or outside the class that may adversely affect the teacher or the LQMississauga Organization.
- 4. The 'Chat' function during the on-line class is solely for the purpose of the Arabic Class related to teaching. Any other uses of the Chat are not permissible.
- 5. No one shall conduct any business activity by selling or promoting any product or service, within the on-line class.
- 6. No one shall make any announcement(s) for any event and/or program without the permission of the teacher or the LQ Mississauga Organizing Committee.
- 7. The teacher has the right to bar or remove any student causing disturbances during the class or not following the class regulations.

2020-08-02 Page 2 of 2